

HOW TO PAY NARI RENEWAL ORDER

Process Outline

1. Navigate to your company's profile.
2. Navigate to your company's renewal order.
3. Complete payment for your company's renewal order.

1. Navigate to your company's profile.

1a. Click "Organizations"

The screenshot shows a user profile for (3230) Joe Smith. The 'Organizations' tab is highlighted with a red circle. The profile details include a name, address (1234 Street Lane, Orange Town, Florida 12345), and email (joe@kmremodel.com). A membership card for 'FL1 NARI TAMPA BAY AREA CHAPTER CLASSIC' is visible, with an expiration date of 5/31/2024. The page also shows options to 'Add Image' and 'RECEIVES MEMBERSHIP BENEFITS'.

1b. Click "Manage"

The screenshot shows the 'Organizations' tab selected. A table displays the organization details for KM Remodel. The 'Manage' button in the table is highlighted with a red circle.

Name	Relationship	Relationship Start Date	Manage
KM Remodel	< KM Remodel is Primary Firm of Joe > Joe is Primary Contact of KM Remodel	6/21/2024	Manage

2. Navigate to your company's renewal order.

2a. Click "Purchases"

The screenshot shows the 'My Organization' profile page for 'KM Remodel'. The navigation tabs at the top are 'Overview', 'Account', 'Individuals', and 'Purchases'. The 'Purchases' tab is circled in red. The profile information includes a building icon, address (1234 Street Lane, Orange Town, Florida 12345, United States), phone number ((123) 456-7890), email (joe@kmremodel.com), and website (www.kmremodel.com). A membership card for 'FL1 NARI TAMPA BAY AREA CHAPTER CLASSIC' is shown, with an expiration date of 5/31/2024. The page is dated 6/20/2024.

2b. Click "View" next to your renewal order

The screenshot shows the 'Purchases' page for 'KM Remodel'. The 'Purchases' tab is selected. On the left, there is a sidebar with 'Recent Orders' selected. The main content area shows a table with one record. The 'View' button for this record is circled in red.

Number	Main Item	Total	Balance	Created On	View
71430	FL1 NARI Tampa Bay Area Chapter Classic (6/1/2024 - 5/31/2025)	\$630.00	\$630.00	6/13/2024 9:18 PM	View

3. Complete payment for your company's renewal order.

3a. Click "Pay"

🛒 🔔 ☰ 👤 Joe Smith ▾

#71430 Order

🏠 Home > 👤 My Profile > 📄 My Order



NARI
NATIONAL ASSOCIATION OF
THE REMODELING INDUSTRY
Remodeling Done Right.™

🏠 700 Astor Lane, Wheeling, IL 60090
📞 (847) 298-9200
✉ info@nari.org

Order #71430

Date: 6/13/2024
Transaction Date: 6/11/2024

Quick Pay

Quick Pay Url: <https://my.nari.org/quick-pay?quickpaycode=B-71430-cdea1-048de> 📄 ✉
Quick Pay Code: B-71430-cdea1-048de 📄

Customer:

#3220
KM Remodel

Billing:

KM Remodel 1234 Street Lane
Orange Town, Florida 12345
United States

Line Items

1 [1 to 1 out of 1 records] ⌵

Item	Item Price	Charge Amount	Total	Purchase Profile
FL1 NARI Tampa Bay Area Chapter Classic Membership	\$630.00 (Renewal - National & Chapter)	\$630.00	\$630.00	View

1

Notes

Note Category	Note Title	Note	Follow Up Date	Created On ▾	Created By	Edit
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Total: \$630.00
Payments: \$0.00

Setup Auto Payment 🔄Print 🖨Pay 💳

3b. Click "Next"

Home > My Profile > Payment Wizard

1 Customer 2 Open Orders/Invoices 3 Submit 4 Confirmation

Select if this payment is for you or your organization.

Pay For: KM Remodel

Next >

3c. Enter payment information and click "Submit Payment"

    Joe Smith ▼

Payment Wizard

Home > My Profile > Payment Wizard

1 Customer2 Open Orders/Invoices3 Submit4 Confirmation

KM Remodel Joe Smith

Order Summary

ITEMS (1)	\$630.00
TOTAL	\$630.00

Billing Address + add new billing address

1234 Street Lane Orange Town, Florida 12345 United States

Payment Options

Credit Card ACH

    

Name on Card: *

Card Number: *

CVV Number: * ?

Expiration Date: * 06 2024

Billing Zip/Postal Code: *

Save this Credit Card? Store securely in Anywhere Payments?

Confirmation Email

A confirmation email will be sent to: joe@kmremodel.com

Send a copy to:

Submit Payment ✓

3d. A confirmation screen will appear when your transaction is complete

Home > My Profile > Payment Wizard

1 Customer 2 Open Orders/Invoices 3 Submit 4 Confirmation

KM Remodel Joe Smith

Your transaction was successful.

A confirmation email has been sent to joe@kmremodel.com

INVOICE # 5790 FRIDAY, JUNE 21, 2024

Customer: #3220 KM Remodel	Billing: KM Remodel 1234 Street Lane Orange Town, Florida 12345 United States
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[View Order Details](#) [↩ Make Another Payment](#)